



**MEDIA
RECRUITMENT**
FREELANCE CONTRACT PERMANENT
PUBLIC RELATIONS

WEEKLY TIMESHEET

Name: _____

Client/Department: _____

Client contact _____

Placement start date: W/C _____

DATE	START TIME	LUNCH	END TIME	OVERTIME Hrs	TOTAL Hrs
		WEEKLY TOTALS			

Signature: _____

Date: _____

Client Signature: _____

Date: _____

Please fax to 0207 482 3666